

**EQUITY ADVANCER DOC REQUEST FORM****LENDER & LOAN INFORMATION**

Loan Officer Name: \_\_\_\_\_ Loan Officer Email: \_\_\_\_\_  
Processor Name: \_\_\_\_\_ Processor Email: \_\_\_\_\_  
Processor Name: \_\_\_\_\_ Processor Email: \_\_\_\_\_  
Borrower(s): \_\_\_\_\_  
Corr Loan #: \_\_\_\_\_ PRMI Loan #: \_\_\_\_\_ Closing Date: \_\_\_\_\_

*Provide Title Info below if we are balancing/communicating with Title*

Title Contact Name: \_\_\_\_\_ Title Contact Email: \_\_\_\_\_

**BROKER INFORMATION**

*Please complete if any person performed any act as a broker in connection with the making of the loan.*

Broker Name: \_\_\_\_\_ License No.: \_\_\_\_\_  
Broker Address: \_\_\_\_\_ City, State & Zip: \_\_\_\_\_

**REQUIRED ITEMS FOR DOC PREP & BALANCING**

- ☐ Final 1003
- ☐ CTC
- ☐ Fees Worksheet
- ☐ Appraisal
- ☐ Appraisal Invoice, if the fee is to be added to the fees on the closing instructions
- ☐ Credit Report
- ☐ Credit Report Invoice, if the fee is to be added to the fees on the closing instructions
- ☐ Title HUD/Fees from Title, if balancing with Title
- ☐ Tax Certificate
- ☐ Flood Certificate
- ☐ Flood Insurance, as applicable
- ☐ Hazard Insurance
- ☐ Title Commitment
- ☐ Float Commitment
- ☐ MIN #: \_\_\_\_\_
- ☐ Survey Invoice, if the fee is to be added to the fees on the closing instructions
- ☐ Payoff, as applicable
- ☐ 12 Day Letter (TX only)

**HOW TO REQUEST**

For additional instructions on our Doc Request process, please [click here](#).